



Job Title:	Superintendent	Job Category:	Construction
Location:	Seattle, WA	Travel Required:	Yes
Level/ Salary Range:	\$80,000 - \$100,000	Position Type:	Full time

Baldwin is looking for an experienced Superintendent to work on hospitality projects in the Seattle Area. The Superintendent is responsible for providing on-site coordination of construction activities during all phases of the project and supervise all field personnel as required to successfully complete projects on schedule and within budget. This requires making sure all safety procedures are observed on site, coordinating subcontractors, accounting for material and equipment, and ensure specifications are being strictly followed while proceeding on schedule and within budget. The Superintendent is responsible for scheduling, inspection, quality control, and job site safety.

Position Duties

- Ensure safety of all on-site personnel, enforce OSHA and PWCM safety rules and regulations.
- Schedule subcontractors and vendors to ensure timely project completion
- Communicate with Project Manager regularly regarding scheduling, material procurement, manpower, construction challenges.
- Responsible for quality control duties
- Ensure subcontractors are performing duties according to contract and schedule
- Coordinate required inspections with local jurisdictions
- Identify subcontractor non-compliance with safety or other job site rules
- Maintain daily written log of all manpower, construction activities and incidents
- Document all construction phases with photos of each
- Walk project daily to monitor activities and for progress check and future planning
- Assist in preconstruction activities, including budgeting, bidding, and awarding of subcontracts
- Assist in obtaining permits or approval of revisions

Education and Experience

- High School diploma or GED required
- Superintendent experience in projects ranging from \$5million - \$35million
- 10+ years' experience in:
 - Podium construction (post-tensioned concrete with structural steel framing above)
 - Sitework and utilities

Additional Eligibility Qualifications

- Ability to pass a background check
- Valid driver's license with safe driving record